

TOWN OF SWANTON
MINUTES
SELECTBOARD FINANCE MEETING
Swanton Town Office Building
1 Academy Street, Swanton, VT 05488

Tuesday, May 3, 2016 @ 6:30 p.m.

Present: Joel Clark, Chair; John Lavoie, Vice Chair; Dan Billado and James Guilmette, Selectman; David Jescavage, Town Administrator; Cathy Fournier, Town Clerk; Yaasha Wheeler, Secretary.

1. Call to Order

Mr. Clark called the meeting to order at 6:30 p.m.

2. Agenda Review

No change.

3. Quarterly Budget Discussion

a) General Budget

The budget was at 29% at 5 months into the calendar-fiscal year. The Selectboard went down the budget line by line. Mrs. Fournier reported that the computer consulting had cost more than anticipating because the update to the systems took longer and was more involved than expected. They were over on the Sidewalk Feasibility Study currently, but the money would be reimbursed by the coming grant. Zoning would go over in legal fees. The computer of Amy Giroux, lister, needed to be replaced, but the budget included money for that. Mr. Jescavage stated that the computer of Yaasha Wheeler, secretary, would need to be replaced as well. Mrs. Fournier said that the general budget was "short," but only because the town had not received all their tax revenue.

b) Highway Department Budget

Part-time road crewman Brian Thompson could only do light duty. The board discussed some options for Mr. Thompson's duties. Stormwater permitting doubled because the state fees increased. The Miscellaneous expenses involved the alcohol and drug testing for CDL licenses; Mr. Clark suggested making the testing a separate line item for 2017.

The board reviewed the Town Account Balances, regarding the Reserve Funds, the Highway Accounts, and the General Accounts. Mrs. Fournier explained the funds used from and remaining in the Contingency Fund.

4. Executive Session

Not needed.

5. Adjournment

Mr. Lavoie made a motion to adjourn at 6:52 p.m. Motion carried.

Received and filed by:

Cathy Fournier, Swanton Town Clerk

Date