

**TOWN OF SWANTON  
SELECTBOARD  
SPECIAL ORGANIZATIONAL MEETING  
MINUTES**

**Swanton Town Office Building  
1 Academy Street, Swanton, VT 05488**

***Friday, March 4, 2016 @ 6:00 p.m.***

*Present: Joel Clark, Dan Billado, John Lavoie, James Guilmette, and Jeff Raleigh, Selectmen;  
David Jescavage, Town Administrator.*

**A. Call to Order**

Mr. Billado called the meeting to order at 6:15 p.m.

**B. Pledge**

Mr. Billado led those present in the pledge of allegiance.

**C. Agenda Review**

No changes made.

**D. Reorganization of Selectboard**

1. Mr. Lavoie made a motion, seconded by Mr. Billado, to elect Joel Clark as chair of the Swanton Selectboard, for the year March 4, 2016 to March 2, 2017.

2. Mr. Lavoie made a motion, seconded by Mr. Raleigh, to elect John Lavoie as Vice Chair of the Swanton Selectboard for the year March 4, 2016 to March 2, 2017.

3. Mr. Lavoie made a motion, seconded by Mr. Billado, to appoint Yaasha Wheeler as clerk for the Swanton Selectboard for the year March 4, 2016 to March 2, 2017.

4. Mr. Billado made a motion, seconded by Mr. Lavoie, to adopt Robert's Rules of Order for the rules of procedure for the Swanton Selectboard for the year March 4, 2016 to March 2, 2017.

5. Mr. Billado made a motion, seconded by Mr. Guilmette, that the Swanton Selectboard schedule their regular meetings on the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Tuesdays of each month at 7:00 p.m. and that the Town Administrator should set the meeting agenda and each selectman may add to it at their discretion in accordance with state law for the year March 4, 2016 to March 2, 2017.

6. Mr. Billado made a motion, seconded by Mr. Lavoie, to approve Joel Clark as Highway Commissioner for the year March 4, 2016 to March 2, 2017.

Mr. Lavoie made a motion, seconded by Mr. Clark, to approve Dan Billado as Police Commissioner for the year March 4, 2016 to March 2, 2017.

Mr. Billado made a motion, seconded by Mr. Lavoie, to approve Jeff Raleigh as Recreation Representative for the year March 4, 2016 to March 2, 2017.

Mr. Billado made a motion, seconded by Mr. Raleigh, to approve David Jescavage as Economic Development Representative for the year March 4, 2016 to March 2, 2017.

Mr. Billado made a motion, seconded by Mr. Clark, to approve John Lavoie as Personnel Representative and Contact for the year March 4, 2016 to March 2, 2017.

Mr. Billado made a motion, seconded by Mr. Lavoie, to approve Joel Clark as Legal Representative for the year March 4, 2016 to March 2, 2017.

Mr. Lavoie made a motion, seconded by Mr. Billado, to approve James Guilmette as Animal Control Representative for the year March 4, 2016 to March 2, 2017.

7. Mr. Billado made a motion, seconded by Mr. Lavoie, to appoint David Hamlen as Tree Warden for the Town of Swanton for the year March 4, 2016 to March 2, 2017.

8. Mr. Billado made a motion, seconded by Mr. Lavoie, to appoint John Barrette as Fire Warden for the Town of Swanton for the year March 4, 2016 to March 2, 2017.

9. Mr. Billado made a motion, seconded by Mr. Lavoie, to appoint Derick Billado as Animal Control Officer and Pound Keeper for the Town of Swanton for the year March 4, 2016 to March 2, 2017.

10. Mr. Guilmette made a motion, seconded by Mr. Lavoie, to appoint Derick Billado as First Constable for the Town of Swanton for the year March 4, 2016 to March 2, 2017.

11. Mr. Billado made a motion, seconded by Mr. Clark, to appoint Harold Garrett and Ross Lavoie as the Town of Swanton's representatives on the Board of Directors for the Northwest Regional Planning Commission for the year March 4, 2016 to March 2, 2017.

12. Mr. Lavoie made a motion, seconded by Mr. Clark, to appoint Harold Garrett as the Town of Swanton's representative on the Transportation Advisory Committee of the Northwest Regional Planning Commission for the year March 4, 2016 to March 2, 2017.

13. Mr. Billado made a motion, seconded by Mr. Lavoie, to appoint the following:

- Appoint Elisabeth Nance as the Town of Swanton's alternate representative on the Transportation Advisory Committee of the Northwest Regional Planning Commission for the year March 4, 2016 to March 2, 2017.
- Appoint Carlo Micheli as the Town of Swanton's representative on the Northwester Solid Waste District for the year March 4, 2016 to March 2, 2017.
- Appoint David Jescavage as the Town Service Officer for the Town of Swanton for the year March 4, 2016 to March 2, 2017.
- Appoint the following persons to serve as the Town's Recreation Commission for the year March 4, 2016 to March 2, 2017: Betsy Fournier, Marka Cheney, Sara Maguire, Alicia Bourdeau, Linda Cross, Joseph Raleigh, John Nielson.

#### **E. Minutes**

1. February 16, 2016 SLB Regular Meeting
2. February 22, 2016 SLB Info Meeting

Mr. Billado made a motion, seconded by Mr. Guilmette, to approve the minutes as printed. Motion carried.

#### **F. Any Other Necessary Business**

Mr. Clark updated the board on the recent damage to the plow truck, which would require repair of a broken piston and other repairs to the engine, the gas tank, the ladder, and the front bumper/guard.

Peter Cross requested permission to make holes in the second story floor of the Town Office building.

## **G. Public Comments**

None.

## **H. Upcoming Events**

- a) March 13, 2016 @ 2 a.m. Daylight Savings Time Begins (Spring Ahead)
- b) March 15, 2016 @ 7 p.m. Next Selectboard Meeting
- c) March 16, 2016 @ 5:30 p.m. – 7 p.m. Community Celebration, Swanton Elementary School
- d) March 16, 2016 @ 7 p.m. Planning Commission, Town Offices
- e) March 20, 2016 First Day of Spring
- f) March 25, 2016 Good Friday, Town Offices Closed
- g) March 26, 2016 Rabies Clinic 10 a.m. – 12:00 p.m. @ Swanton Town Garage Complex @ 221 First Street
- h) March 29, 2016 @ 7 p.m. Planning Commission meeting with Selectboard, Development Review Board, and Board of Trustees in Village Complex, 120 First Street

## **I. Executive Session**

Mr. Lavoie made a motion, seconded by Mr. Raleigh, to enter executive session at 7:07 p.m. for personnel, stating that the individuals to be discussed would be at a disadvantage should their business be discussed publicly. Motion carried.

Mr. Billado made a motion, seconded by Mr. Lavoie, to exit executive session at 7:37 p.m. Motion carried. No action taken.

## **J. Adjournment**

Mr. Billado made a motion, seconded by Mr. Guilmette, to adjourn at 7:38 p.m. Motion carried.

Received and filed by:

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Cathy Fournier, Swanton Town Clerk

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Date