

**TOWN OF SWANTON**  
**MINUTES**  
**SPECIAL SELECTBOARD MEETING**  
**FINANCIAL MEETING**  
**Swanton Town Office Building**  
**1 Academy Street, Swanton, VT 05488**  
***Tuesday, July 16, 2013 @ 7:00 p.m.***

Present: John Lavoie, Selectboard Chair; Dan Billado, Selectboard Vice Chair; Joel Clark, Kathy Lavoie, Dick Thompson, Selectmen; Harold Garrett, road foreman; Cathy Fournier, Town Clerk; Yaasha Wheeler, Secretary; David Jescavage, Town Administrator.

A. Call to Order

John Lavoie called the meeting to order at 6:30 p.m.

B. Quarterly Budget Discussion

Mrs. Fournier explained that the library and David Fosgate would repay the insurance premiums which the Town paid on their behalf, which would adjust the numbers to reflect that everything was at budget. She added that some legal fees from the Zorn dog court case had not yet been reflected in the budget, and that the legal fee line item was already overbudget. She noted that the cemetery maintenance fund showed a disbursement of \$10,000, which was actually unused money from 2011 that had been placed in a CD until maturity in 2013. Mr. Billado recalled that a fund was to be set up for the cemetery, and suggested that the cemetery should budget \$12,500 each year and unused money should go into the general fund. Kathy Lavoie stated that she was under the impression that the Selectboard had agreed to give the cemetery \$12,500 every year. Mr. Garrett and John Lavoie felt that, if the cemetery had extra money, it might go toward caring for other cemeteries, which badly needed maintenance. Mr. Thompson noted that the voters would have to approve a capital reserve fund if the Selectboard planned to set it aside for the cemetery every year. Mr. Jescavage was instructed to contact the cemetery commission to set up a meeting with the Selectboard in order to discuss the cemetery funding and the use of unused money.

HIGHWAY FUND

Mrs. Fournier explained that the Equipment Rental/Purchase line item showed overbudget because of the purchase of the lawn tractor, the compactor, and the saw. However, the item was not really overbudget, because any expense over budget was offset by the excise tax return and the money gained from the sale of items at the auction (with \$2223 to the good). The budget simply showed the line item as overbudget because the revenues and expenses had to be kept separate. The Selectboard agreed that a note at the bottom of the report would help to keep a record of how overbudget items were paid for.

Mr. Garrett stated that he had not yet checked on salt pricing, and Mr. Jescavage added that Steve Jeffreys had sent an e-mail to the towns that participated in a joint arrangement to purchase salt. Mr. Garrett said that he had always found cheaper prices elsewhere, but that it was worth looking into. He added that he was not planning to buy cold patch. He asked the Selectboard whether he should take the rental of the manlift for tree trimming out of the rental line item or the tree line item. The Selectboard instructed him to pay for the manlift rental out of the tree maintenance fund.

Mr. Garrett stated that the man who wanted the Town's sifter was accumulated invoices for it and would bring them to the Town in a lump.

Mrs. Fournier explained to Mr. Clark that the excise tax return was paid every 3 years.

Mr. Thompson made a motion, seconded by Mr. Billado, to adjourn the meeting at 6:58 p.m. Motion carried.

Typed on July 17, 2013  
Minutes by Yaasha Wheeler  
Received and filed by:

---

Cathy Fournier, Swanton Town Clerk

---

Date