

**TOWN OF SWANTON**  
**MINUTES**  
**SELECTBOARD SPECIAL MEETING**  
**Swanton Town Office Building**  
**1 Academy Street, Swanton, VT 05488**  
***Wednesday, January 2, 2013 @ 7:00 p.m.***

Present: John Lavoie, Selectboard Chair; Daniel Billado, Selectboard Vice Chair; Harold Garrett, Dick Thompson, and Joel Clark, Selectmen; David Jescavage, Town Administrator; Cathy Fournier, Town Clerk; Yaasha Wheeler, Secretary; Channel 15.

A. Call to Order

Mr. Lavoie called the hearing to order at 7:03 p.m.

B. Pledge of Allegiance

Mr. Lavoie led those present in the pledge of allegiance.

C. Meeting Topics:

1. Minutes

- a) December 18, 2012 SLB Meeting
- b) December 20, 2012 SLB MVR Meeting

Mr. Garrett made a motion, seconded by Mr. Billado, to approve the 12/18/12 Selectboard minutes. Discussion: Mr. Thompson noted that the Selectboard had come out of executive session at 10:36 p.m. Mr. Billado observed that Mr. Parah and Mr. Webb had been mistaken for one another in the minutes. Mr. Garrett also discussed a misquote of one of the Selectmen in a recent edition of the St. Albans Messenger. Mr. Billado noted that Mr. Clark had been mistakenly identified as the Selectboard chair in the 12/18/12 minutes as well. Miss Wheeler agreed to make the corrections before submitting the minutes to Mrs. Fournier for filing. Motion carried.

Mr. Billado requested Mr. Jescavage to call the Swanton Village Fire Department to ensure that a representative was available to discuss the fire department budget for 2013 with the Selectboard.

The Selectboard agreed that all members were comfortable with Highgate approving the meeting minutes of 12/20/12. Mr. Jescavage suggested pulling out the MVR discussion from the 12/20/12 minutes and creating separate minutes, to be filed in Swanton. Mr. Clark noted that the minutes should include a copy of the budget. Mr. Jescavage said that he would e-mail Highgate's secretary, Wendi Dusablon, to ask for a copy of the 12/20/12 MVR minutes. The rest of the 12/20/12 minutes included a meeting of the Joint Selectboard of Highgate, Franklin, and Swanton.

2. Old Business

Mr. Jescavage informed the board that he had been contacted by Peter Cross, who requested an opportunity to discuss the new Town Garage with the Selectboard at the January 15 meeting.

Mr. Billado stated that he wished to table a detailed discussion of the information on a new tractor. Briefly, the price was \$15,250, with no deadline, and the equipment was 26-horsepower diesel, with a quick-attach loader, a boom and bucket, and a 60-inch mower deck. The price included a grill guard, loaded tires, delivery, and full warranty. He put the information with Mr. Thompson's information and delivered it to Mr. Jescavage. Mr. Lavoie said that he had received a revised quote from Harvest, who had full eligible discounts from John Deere. Mr. Thompson reminded that it was important know the prices in order to put it into the budget. Mr. Billado suggested using some money from the sinking fund to pay for the tractor. Mr. Jescavage said that he would call and inform the individuals who had requested the signs that the signs had arrived.

3. Law Enforcement & Fire Department

- a) Swanton Village Police Chief Report

## b) Swanton Village Fire Chief Report

Mr. Jescavage informed the board that Chief Stell was teaching a program at the school and could not be present to give the monthly report, which was tabled until the next Selectboard meeting. Mr. Lavoie stated that the Selectboard had received the Fire Department income statement and budget. The board had expected to have a representative, in view of the discussion at the last meeting in which it was agreed that a fire department representative would be present. The matter would be discussed at the next Joint Legislative Body meeting on January 9, 2013. The Fire Chief had wished to ensure that the Selectboard was well-informed throughout the year and had volunteered to meet with the board once a month or send a representative in the case of his absence.

Mr. Thompson stated that he and Ms. Remillard had worked on the Fire Department warning, which included a figure of \$164,258 for the fire truck replacement. The Town had paid for 74% of the truck, and there were 2 numbers in the warning. Mr. Clark asked how the budget numbers compared to the previous year's and Mr. Billado summed up that it represented a \$20,000 increase. Mr. Lavoie said that he believed that dispatching had gone up by a few thousand, and that the Selectboard would review the Fire Department budget more thoroughly at the 01/09/13 meeting.

## 5. Highway Department a) Updates

Mr. Garrett stated that the engine was "fluttering" on the 2012 truck and that he had had a discussion with the sales liaison, who assured him that it would be taken care of satisfactorily. Truck 31 had needed a barrel of hydraulic oil on 12/31/12 for about \$500+, which would go onto last year's budget. Everything was no back up and running.

Mr. Garrett stated that the Fournier Lane sign had been reported missing and that he and Mr. Clark had decided to purchase the new big road signs with better reflectivity every time a new sign had to be replaced. Mr. Billado mentioned that the new signs would become a standard at some point and Mr. Garrett suggested replacing all the signs on a road every year or so until the entire town had updated signs.

Mr. Garrett reminded the board about the need for a chipper replacement, and mentioned a 2002 model that was in good shape at Rene Fournier's business.

Mr. Garrett noted that a man involved in the Town's tree service had an interest in either buying or trading services for the sifter, which had not been in use for several years. His buying price would be around \$3000-\$3500. Mr. Thompson, Mr. Jescavage, and Mr. Clark felt that a "clean sale" was more advisable than swapping the sifter for tree services. The Selectboard agreed to let Mr. Garrett negotiate the best price, and Mr. Garrett said that he would run the deal by the Selectboard before finalizing anything.

Mr. Garrett stated that the road crew had used 17 panels of sand, which was about a third of the shed. Mr. Billado said that he had noticed that some streets had "a ton of sand," but that safety was #1. Mr. Garrett felt that he might be a little liberal on some of the more heavily-traveled streets, and was also using more salt. Mr. Thompson stated that he had received a call from a resident of 47 years, who complimented the road crew, noting that the travel this winter was the best it had ever been. Mr. Garrett noted that he double-sanded Robin Hood Drive because of the heavy traffic on that road. Mr. Billado advised Mr. Garrett to "play by ear" and find a good system to be wise with the money while maintaining safe conditions. Mr. Lavoie asked if the garage still had much salt and Mr. Garrett replied that he had not touched the salt yet and still had 1500 out back. Mr. Garrett thanked the road crew for their hard work.

Mr. Lavoie asked about the radios and Mr. Garrett replied that he had not had a chance to look further into the matter, but that Barney's radio was now working. Mr. Billado said that the highway crew's radios were obsolete, and advised that Mr. Jescavage should speak to Mr. David St. Pierre regarding a grant to update their radios. He said that he believed that funds from 2011 and 2012 were still available. The Selectboard discussed having a mobile station in the new garage, with an antennae, possibly with portable radios.

## 6. 2013 Budget Review

#### a) Highway Budget

The Selectboard reviewed the Highway budget, noting that there was no estimated labor figures yet. Mrs. Fournier stated that the final quarter of 2012 had not yet been finalized, so some of the calculations were subject to change. Mr. Lavoie led the Selectboard in discussion of the budget, line by line.

#### SALARIES

The Selectboard agreed to decide upon these in executive session.

#### PART-TIME EMPLOYEE

The part-time employee would have \$15,400, representing a 2.66% increase from 2012. Mr. Billado noted that the part-time employee was also budgeted for another \$7500 from the general. Mrs. Fournier corrected that the actual number was \$6600.

#### FICA

The FICA was \$21,000, representing a 34.61% increase. Mrs. Fournier noted that the employee portion had increased, but the town had not changed. Mr. Clark noted that the 2.2% that the town had gotten off in the last few years was now getting added back into the cost. Mrs. Fournier noted that they had budgeted \$56,000 in 2012.

#### RETIREMENT

Retirement was \$12,400, representing an almost 32% increase. Mrs. Fournier said that that number still needed some fine-tuning.

#### HEALTH INSURANCE

Mrs. Fournier stated that the number was an actual number. The number represented a 17.8% increase. Mr. Garrett noted that the budget only needed to include 11 months for him, since he would be paying for his own insurance until the first of February. Mrs. Fournier agreed to adjust the number to reflect one less month for Garrett.

#### UNEMPLOYMENT AND TRAINING

Mrs. Fournier noted that there had been some unemployment claims, resulting in rating changes and increasing the pay-in. The rate was up to 4.6 now. The rates only go up after a claim goes through, and some claims had come through the recreation department. Mr. Lavoie noted that \$850 had originally been budgeted, but the budget now called for \$4000, representing a 370.5% increase.

#### NATURAL GAS

No increase.

#### ELECTRICITY

This included an increase of 20%, because electricity rates had gone up.

#### STREET LIGHTS

This line item had increased by 7.14%.

#### WATER AND SEWER

This line item increased by 76%. Mrs. Fournier noted that the water and sewer was metered and Mr. Lavoie explained that all water that comes out of the tap is assumed to go into the sewer, so it was billed that way, resulting in a higher bill. Mr. Garrett asked Mrs. Fournier to check whether the town garage (which was located in the village) was being billed at the village rate, which was lower than the town rate.

#### TELEPHONE

No increase.

#### UNIFORMS

No increase.

#### TRASH REMOVAL

This line item included a 100% increase, because nothing had been budgeted for it in 2012.

#### INSURANCE

Mrs. Fournier reminded that this had involved the presentation by Mr. Finelli at the last meeting. Mr. Lavoie added that there was a slight increase in insurance of 0.5%.

#### STONE, SAND

No increase.

#### CHLORIDE

This line item would be deleted.

#### SALT, COLD PATCH, CULVERTS & SIGNS

These line items had no increase. Mr. Billado asked if \$8000 was enough for signs and Mr. Garrett replied that he needed to replace the depleted stock of culverts. He added that he felt that the Woodshill Road project would be covered fairly well with the \$175,000 grant. He noted that he planned to replace a culvert which the former road foreman, Mr. Ed Lamothe, had planned to sleeve. He stated that, to pave a 1 3/10 miles of Woodshill would eat up about \$140,000. Mr. Lavoie asked to know the cost of a 6 ft. culvert and Mr. Garrett said he estimated the cost of the culverts to be about \$5000 to \$6000, since they had to be bought in 60 ft. lengths. He added that he wanted to replace a culvert that was caving in right at the Fairfield/Swanton town line. Mr. Lavoie summed up that those projects would burn up most of the budget. Mr. Billado advised Mr. Garrett to find out what he needed in total for the project, and to see what could be done with the \$40,000 to be used for road improvement. Mr. Garrett added that he and the Sheldon road foreman still needed to communicate regarding the Woodshill project. Mr. Lavoie asked Mr. Jescavage to invite Sheldon to a Swanton Selectboard meeting or to set up a time to meet in Sheldon. Mr. Garrett added that he intended to present the Selectboard with a list of roads he would like to pave in 2013, so that the proposals could go out to bid in March.

#### ROAD LINE PAINTING, ROAD RESURFACING

No increase.

#### GARAGE MAINTENANCE

This line item included a 90% increase. Mr. Garrett stated that he would like to keep a little money to put into the old garage, to build a lean-to to protect the equipment, at a cost of about \$3000. The Selectboard agreed that that was a good idea, and decided to retain \$6000 for Mr. Garrett to use for that purpose, with any leftover monies going into other projects such as buying signs.

#### JANITORIAL

No increase.

#### PARTS AND SUPPLIES

This line item included a 7.40% increase, to be used for parts, supplies, and repairs. Mr. Garrett mentioned that Truck 35 needed 8 new tires for a cost of about \$3500, because the current tires would not make it another year. He added that the grader also needed 2 new tires. Mr. Billado suggested leaving the line item at \$25,000.

#### GAS, OIL, & GREASE

This line item included a 6.66% increase.

#### EQUIPMENT RENTAL AND PURCHASE

This line item included a 13.63% increase. Mr. Billado stated that part of the number include \$17,000 for the loader and suggested leaving the line item at \$25,000, and using some of the money from the sinking fund to purchase the tractor so that more taxes did not have to be raised. It was also noted that a new chipper and one-ton were also needed. Mr. Billado said that he felt that any equipment purchased from this time on was last a little longer, because the crew was putting more effort into maintenance, painting, and other tasks. Mr. Lavoie asked if the sinking fund money had to be replaced and Mr. Billado replied that it did not, which was why it was ideal to use for buying the tractor. Mr. Garrett suggested financing a new chipper for 5 years as well. Mr. Clark asked how much Fournier wanted for the chipper and Mr. Garrett replied that he wanted \$18,000, and was willing to negotiate a trade for the Town's old chipper, for which he might get about \$5000. Mr. Clark summed up that, including the tractor and the chipper, they were close to using up all the funds and Mr. Billado replied that he felt it could be done without raising taxes. Mr. Thompson asked Mr. Garrett to get firm numbers on the equipment that needed to be purchased, and reminded the board that the one-ton was covered financially already. Mr. Garrett said that he could put the one-ton out to bid and then determine whether a trade-in

would be a better value.

#### TOOL UPGRADE AND RENTAL

This line item included a 400% increase, from \$2000 to \$5000. Mr. Billado said that the K12 should be bought, and Mr. Garrett added that, because he would not be able to remove some equipment from the old garage to the new one, he would need some money to cover replacement costs.

#### TREE SERVICE

No increase.

#### STORMWATER PERMITS

This item included a 28.5% decrease.

#### ROAD IMPROVEMENT PROJECT/SOLID WASTE & ROADSIDE LITTERING

No increase.

#### INTERST ON LOANS/FIRE TRUCK DELINQUENT

Mrs. Fournier stated that this line item would be deleted.

Mr. Thompson noted that a line-item was needed to pay back the internal loan.

#### 2012 INT. TRUCK

No increase.

#### TOWN GARAGE

This line item included expenses for Peter Cross.

#### TOTAL HIGHWAY EXPENSES

This line item include a 21% decrease. Mr. Clark noted that this was because the payroll was not included, which, once included, would involve an increase of \$60,000 or \$70,000 from the presented number, resulting in perhaps an overall increase of 10%.

#### MISCELLANEOUS

Mr. Thompson added that Mr. Garrett needed a new computer. The Selectboard added \$500 for a computer, for a total of \$3000 for this line item.

#### ARTICLES

The Selectboard discussed the strategy for paying for the new town garage. Mr. Billado reminded that the taxpayers had already approve \$600,000 for the new garage, but Mr. Garrett reminded that the town had not yet been approved to spend it. Mr. Thompson suggested writing an article with language along these lines: "Will the town authorize the Selectboard to obligate bonds in the amount not to exceed the purchase price (\$850,000) to be reduced by the capital reserve fund (\$600,000) and other available funds?" The warning needed to be posted by 02/03/13. Mr. Thompson advised Mrs. Fournier to speak with Paul Guiliani for help with that project. Mr. Garrett noted that the sales of the Robin Hood Drive and Fourth Street properties would help to pay for the new garage. Mr. Thompson explained that the bond money was needed to pay for the up front expenses.

#### b) General Budget

#### TOWN CLERK AND TREASURER

No budget.

#### SELECTMEN SALARIES/LISTER SALARY/AUDITOR SALARY

No increase.

#### ASST. TOWN CLERKS & CLERICAL

To be determined.

#### TOWN ADMINISTRATOR

To be determined.

#### ADMINISTRATIVE ASSISTANT SALARY

No increase.

#### PART-TIME EMPLOYEE

This line item included a 100% increase, because nothing was budgeted previously for it. This was also split with the Highway budget.

#### HIGHWAY LABOR

Mrs. Fournier stated that she had included \$750 in case highway labor was needed for general purposes. The Selectboard agreed that this was “splitting hairs” and removed this line item.

#### FICA & MEDICARE

These line items include an almost 18% decrease.

#### RETIREMENT

No increase.

#### VMERS

Mrs. Fournier stated that this number would change and that she need to do some calculations.

#### HEALTH INSURANCE

This line item included a 2.68% increase. Mr. Garrett asked why the health insurance was more for the road crew, and Mrs. Fournier replied that there were more family plans for the town employees.

#### HEALTH INSURANCE EXPENSE

This line item included a 100% increase, because nothing had been budgeted previously.

#### UNEMPLOYMENT AND TRAINING

No increase. Mrs. Fournier said that she would check to see why the highway’s number was so high and the general’s was so low for this item.

#### OFFICE SUPPLIES

This line item included a 7.69% increase. Mr. Billado said that he felt there were “too many hands in the pot” when it came to ordering office supplies, and felt it would be better to let all orders go through either Ms. Remillard or Mrs. Fournier. Mr. Thompson disagreed and felt that the system had worked well for years. Miss Wheeler said that she was willing to run her orders by Mrs. Fournier, and offered to help create an inventory list of the supplies. Mr. Lavoie suggested letting the office employees work out the situation on their own.

#### POSTAGE

This line item included a 40% decrease.

#### COMPUTER AND SOFTWARE

No increase.

#### EQUIPMENT REPAIR AND PURCHASE

This item included a 146.75% increase, for the new racks in the vault and the recording shelf, half of which would be paid for in 2013 and the other half in 20134. The tractor cost was in the Town Office Complex Maintenance. Mr. Billado summed up that some of the tractor would come out of the general budget and the rest would come from the sinking fund.

#### PRINTING

This line item included a 25% increase.

#### RECORD RESTORATION

No increase.

#### ELECTION EXPENSE

This line item included a 35% decrease.

#### TAX APPEALS

This line item included a 18% decrease.

#### TEEN CENTER

This line item included a 9.5% increase.

#### MEETING MILEAGE AND EDUCATIONAL EXPENSE

This line item included a 14.28% increase.

Mr. Garrett noted that the battery in the AED was dead and that some of the road crew members needed training. Mr. Thompson suggested calling Mr. St. Pierre to come and give a refresher course.

#### NATURAL GAS AND HEATING OIL

This line item included a 40% decrease, because the office switched to natural gas.

#### ELECTRICITY

This line item included a 40% decrease. Mrs. Fournier suggested that this line item was overbudgeted last year.

#### WATER AND SEWER

This line item included a 25% increase. Mrs. Fournier said that she would check this number because of the disparity between the general number and the highway number.

#### TELEPHONE

This line item included a 66.66% decrease.

#### JANITORIAL SUPPLIES AND TRASH

This line item included a 5.26% increase.

#### WATER DISPENSER

This line item included a 40% decrease.

#### PARCEL MAPPING UPDATE

This line item included a 31.5% increase.

#### MAPPING RESERVE

Mr. Thompson asked for this to be taken out, since it was counted as income.

#### AUDITING

This line item included a 6.25% increase. Mrs. Fournier informed the board that the Town had been receiving a discount for the past three years.

#### LEGAL FEES/COMPUTER CONSULTING

No increase.

#### INSURANCE

This line item included a 17.70% increase. Mrs. Fournier stated that this was the “real number,” adding that the Robin Hood Drive property and the library reimbursed the Town for their coverage.

#### ANIMAL CONTROL

No increase. Mrs. Fournier stated that she had transferred some of the fees received into the animal control line item in order to keep it level. Mr. Garrett added that the board had discussed using the money received from licenses in order to off-set the expenses. Mrs. Fournier said that the license money goes in as income, and is transferred out to the animal control.

#### HEALTH OFFICER/CIVIL DEFENSE

No increase.

#### TOWN OFFICE COMPLEX MAINTENANCE

This line item included a 46.66% increase. This number included funds for the new tractor. In relation to the past discussion about the town office’s leaky chimney, Mr. Billado stated that he had found a picture of the building that showed a steeple. Mr. Thompson confirmed that the office had a belfry for the academy. Mr. Billado asked why removing a steeple would not affect the building’s historical value, but removing the chimney would. Mr. Clark said it might depend on whether the opinion given by Mr.

Kilburn and the historical society was a requirement or a recommendation. Mr. Jescavage said that Mr. Kilburn had agreed to produce a writing from the group that made the recommendation regarding the chimney.

#### SOLID WASTE

This line item included a 100% increase.

#### INTEREST PAID ON LOANS

No increase.

#### FRANKLIN COUNTY TAX

This line item included a 11.28% increase. Mrs. Fournier noted that this was the actual number, and went toward paying the courts and sheriffs.

#### SOLID WASTE

This line item was removed.

#### UTILITIES

Mrs. Fournier stated that this was for the maintenance of the depot and could be removed from the budget. She added that no money was budgeted for painting, and had a bill for an expense of \$4489.44 for that.

#### CEMETERY MAINTENANCE

No increase.

#### SWAN VALLEY EQUIPMENT

This line item was removed.

#### MISC. EXPENSE

No increase.

#### ZONING ADMIN. SALARY

This would be discussed in executive session.

#### PC AND DRB SALARIES

Each board member would receive an increase of \$5.00 per meeting.

#### ZBA CLERK/SECRETARY

This would be discussed in executive session.

#### ZONING AND PLANNING SUPPLIES AND PRINTING

This line item included a 30% decrease.

#### ZONING AND PLANNING LEGAL FEES

No increase.

#### ZONING EXPENSES

This line item included a 62.5% decrease, without salaries.

General Expense, with all expenditures, excepting salaries, showed a 27.12% decrease.

Mr. Lavoie noted that all appropriations were approved. Mr. Thompson proposed to change the warning to take off the ballot, since some articles were still imbedded in the budget, and therefore, even if the articles got denied, they would be approved along with the budget. Mr. Garrett noted that Park C was paid for, and would actually save \$37,000. Mr. Thompson informed the board that the Vermont League of Cities and Towns fee had also gone up, although there was no increase from the FCIDC.

The Selectboard discussed the cost of the 250<sup>th</sup> anniversary celebration of the town, and Mr. Thompson guessed that the cost might be \$3000 to \$4000. The Selectboard agreed to put in a line item for \$2500 for the celebration expenses.

Mr. Clark asked if they should show a list of each of the appropriations and Mr. Thompson replied that

the list would not be on the ballot, but would be in the budget. Mr. Garrett summed up that, between saving \$37,000 on Park C and \$14,000 on the tri-town budget, they were saving about \$50,000 on the articles.

Mr. Billado asked how Mr. Jescavage was coming along on the Power Point Presentation on the articles. Mr. Jescavage said that he had not started it yet, but it would not take long. Mr. Thompson said that they also should prepare for questions about the new town garage, the Tri-Town Recreation Center, and other new projects.

c) Warning

Mr. Thompson reminded the board of the need to add an article for the Tri-Town Recreation facility, the garage, and the library. He suggested omitting the reasons from the articles. He added that the VOTC had reminded towns that comments or opinions in favor of or against articles were not allowed in the warnings. Mr. Clark said that he felt that the very act of putting an issue on the ballot showed support of the idea from the Selectboard. Mr. Thompson said he felt it was simply the Selectboard's job to ask the questions, and that putting an item on the ballot was not necessarily showing support for it. Mr. Billado said that the Selectmen were elected to represent the people and consider the best interests of the town. Mr. Clark added that, if the Selectboard does not feel that something is right for Swanton, it should not be put on the ballot. If the people of Swanton disagree with that decision, they could petition to have it put on the ballot.

Discussion turned to the Tri-Town Recreation facility project and Mr. Billado clarified that, although the Swanton Selectboard has been accused of being "negative" toward the deal, he felt that the Swanton Selectboard was asking important questions, especially since Mr. Henry Rainville of Highgate had stated that "we know this is not a money-maker." Mr. Billado added that, although he felt it was important for kids to have a recreation facility available to them, he could not support anything that would cost taxpayers a great deal of money to continue to run. The facility needed to be able to support and sustain itself. Mr. Clark said that the issue would be discussed at the 1/16/13 meeting and the Swanton Selectboard would decide whether or not to put the item on the ballot. Mr. Lavoie recounted that a member of the public had felt that Swanton was being appropriately cautious. Mr. Billado added that the Swanton Selectboard felt that MAHA had done something good for the community and had great respect for the group.

7. Public Comments – None.

8. Correspondence

Mr. Jescavage stated that he had received some late letters from non-profits which were already on the list of supported non-profits.

9. Any Other Necessary Business

Mr. Lavoie asked Mr. Jescavage to determine the total price for the new town garage from Mr. Peter Cross as soon as possible before the next Selectboard meeting.

Mr. Billado asked Mr. Jescavage to call to let the Selectboard know of any continued e-mail problems. He encouraged Mr. Jescavage to get out more into the public.

The Selectboard discussed the photo for the front cover. Mr. Billado made a motion to take a picture of the new truck with the pink Breast Cancer Awareness trailer, surrounded with all the employees. Mr. Clark seconded. Discussion: Mr. Thompson noted that the picture should include all employees plus elected officials. Motion carried. Mr. Garrett abstained.

10. Upcoming Events

- a) Tri-Town Arena Project Public Presentation @ 7 p.m. on January 7, 2013 in Highgate Elementary School
- b) Joint Legislative Body Meeting @ 7 p.m. on January 9, 2013 in Swanton Town Office
- c) Selectboard Meeting @ 7 p.m. on Tuesday, January 15, 2013
- d) Tri-Selectboards Meeting @ 7 p.m. on January 16, 2013 in Swanton Town

Office

- d) Martin Luther King Holiday on January 21, 2013 (Town Office Closed)
- e) DRB Meeting @ 7 p.m. on January 24, 2013
- f) Planning Commission Meeting @ 7 p.m. on January 29, 2013

Mr. Billado asked Mr. Jescavage to send an updated calendar.

11. Executive Session– Mr. Billado made a motion, seconded by Mr. Clark, to enter executive session to discuss personnel at 9:23 p.m. Motion carried.

Mr. Thompson made a motion, seconded by Mr. Billado, to exit executive session at 10:36 p.m. Motion carried.

Action Taken: The Selectboard agreed upon the salaries and rates outlined in the 2013 Salary Plan, subject to budget approval, and effective March 6, 2013.

12. Adjournment

The meeting adjourned at 10:38 p.m.

Typed on January 3, 2013  
Minutes by Yaasha Wheeler  
Received and filed by:

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Cathy Fournier, Swanton Town Clerk

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Date